



प्रधान महालेखाकार (लेखा एवं हकदारी) का कार्यालय, ओड़ीशा, पुरी शाखा, पुरी
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) ODISHA,
PURI BRANCH, PURI-752003.

No. WM/CPD/IE/92

Dated : 03.08.2018

CIRCULAR

The Annual/Main SAS/Incentive/CPD-I & CPD-II examination are scheduled to be held in the month of September 2018. Divisional Accounts Officers/Divisional Accountants, eligible as per the criteria circulated vide OOC No. 406 Dated 01.08.2018 of Main Office, Bhubaneswar (Copy enclosed) and intending to appear for the above examination(s) may submit their application in the prescribed pro-forma to reach this office on or before 10.08.2018. Application received after the due date will be rejected.

Enclo : as above

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03/8/2018
ACCOUNTS OFFICER/WM

Memo No. WM/CPD/IE/679

Dated : 03.08.2018

Copy forwarded for information and necessary action to :

1. Accounts Officer, Admn-I, O/o the Pr. A.G.(A&E), Odisha, Bhubaneswar.
2. All Executive Engineers
3. All Chief Engineers
4. All Divisional Accounts Officers/Divisional Accountants
5. Notice Board

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03/8/2018
ACCOUNTS OFFICER



**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E),
ODISHA : BHUBANESWAR**

OOO No-406

Dated-01.08.2018

CIRCULAR

Sub' Calling for applications from eligible candidates to appear at the ensuing Annual SAS (Civil Accounts/Audit) for both Group-I /II / Incentive / CPD-I & II Examination to be held in September 2018.

The next Annual/Main Subordinate Audit/Accounts Service examination, Incentive Examination for Sr.AO/AO/AAO/Sr.DAO/DAO-Gr-I and Continuous Professional Development-I and CPD-II Test for Sr.AO/AO/AAO/Sr.DAO/DAO-Gr-I is scheduled to be held in the month of September 2018 in terms of Hdqrs Circular No. 02 of 2018 communicated vide Letter No. 188/04-Exam/Progr./Annual SAS/RA/I/CPD-I & II/Sept.18 dated 06.03.2018.

The eligibility criteria to appear in SAS (Audit/Accounts)/Incentive Exam/CPD-I & CPD-II Examination of September 2018 is as below:-

SAS Examination

- **SAS (Civil Accounts) for A&E officials:** All the eligible candidates (including fresh candidates) from A&E Offices have the option either to write SAS (Civil Accounts) Examination or opt for SAS (Civil audit) Main Examination 2018. However, candidates after getting promotion as Assistant Accounts Officer / Accounts Officer cannot be allowed to appear in SAS (Civil Audit) Examination 2018.
- After passing the SAS (Civil Audit) Examination, the eligible officials from A&E offices shall be eligible for deputation-cum-eventual absorption in deficit Civil Audit Offices only. However, as per provision contained in Recruitment Rules to the post of Assistant Audit Officer, the maximum age limit for appointment by deputation shall not be exceeding fifty-six year as on the closing date of receipt of application.
- The existing A&E officials, who are still appearing in SAS (Audit) Examination for their eventual absorption in Audit offices on attaining the age of 56 years at the time of holding of SAS examination, are not permitted to appear in SAS (Audit) Examination 2018.
- Those officials who have successfully passed the SAS (Accounts) Preliminary Examination conducted during 2018 and completed the mandatory pre-examination training are eligible to appear the said examination subject to condition that they would be completing two years continuous service in one or more capacities and would be successfully completing their probation period as on 01.09.2018. In case of failure to complete the probation period successfully on 01.09.2018, the candidature of such officials should be cancelled.
- Those Divisional Accountant / Divisional Accounts Officer Grade-II who have completed their probation period of 2 years successfully and confirmed in the cadre as on 01.09.2018 are eligible to appear the said examination.
- The candidates who have taken previous SOG Examination and have not taken examination under CBT mode are also eligible to appear SAS Examination to be held in September 2018.
- A&E officials who had appeared previously in Civil Audit Examination but failed therein may be allowed to appear in the Civil Accounts branch Examination. However, all their previous chances which they have exhausted while appearing in the SAS (Civil Audit) examination may be taken into account while reckoning their remaining number of chances. Further, they may not be allowed to appear in the Civil Audit examination till the time SAS Civil Accounts Examination is open in their parent offices.

Handwritten notes:
 AAO/LM
 AAO/KM, KME
 22/8/18

- A & E employees who have passed the Civil Audit branch and are presently on deputation in Audit offices for their eventual absorption in Audit Offices **are not allowed to appear in the SAS (Civil Accounts) Examination.**
- SAS Civil Audit passed candidates of A&E offices, who could not be absorbed in Audit Stream, shall have to clear the remaining papers of SAS (Civil Accounts) Examination for their promotion as Assistant Accounts Officer. However, such officials would be allowed to appear in the SAS (Civil Accounts) Examination only after furnishing a **written undertaking that they agree to forfeit their claim for deputation-cum-eventual absorption in any Civil Audit Office.** Further, all their previous chances, which they have exhausted while appearing in the SAS (Civil Audit) examination, would be taken into account while reckoning their remaining number of chances.
- Those Candidates who have exhausted all the six chances and secured exemption in / passed five papers of SAS Examination have been given (4) more consecutive chances commencing from the immediately successive examination and lapsing immediately after conclusion of 4 consecutive SAS examination. Withdrawal of candidature is NOT permissible once the candidate is registered.
- **Junior Translator & Senior Translator of Rajbhasha cadre who have already passed few papers of SAS Exams.**
 - i) The official who has already passed one or more papers(s) shall be allowed to appear in the same stream from the new office.
 - ii) Option to choose a different stream of SAS examination shall be as per laid down procedure for the same, but within the stipulated number of chances permitted under the rule in vogue (including those attempts already made).
 - iii) Common papers cleared in existing stream and new stream opted shall be treated as exempted from passing those common papers.
 - iv) After passing the SAS examination, the official shall be allowed to be promoted in the previous office from where the official has passed SAS Preliminary Examination.
 - v) The seniority of the official who has already passed one or more paper(s) and appears in the same stream from the new office, the seniority after passing SAS Examination in AAO cadre in previous office shall be regulated as per existing practice.
 - vi) In case the official chooses a different office in the same stream then the official has to apply on deputation cum absorption basis, as per the existing policy as applicable in case of SAS (Civil Accounts) passed officials of A&E office on passing the SAS (Civil Audit) Examination.
 - vii) The official who has chosen a different stream of SAS Examination as per laid down procedure, on passing the SAS Examination, the official shall be considered for appointment in AAO cadre in an office in the chosen stream. The official has to apply on deputation cum absorption basis, as per existing policy as applicable in case of SAS (Civil Accounts) passed official of A&E office on pass the SAS (Civil Audit) Examination.
 - viii) The seniority of official mentioned in Sl. No. vi & vii above, who apply for appointment on deputation cum absorption basis as AAO shall be fixed below the promoted eligible departmental candidates (AAOs).
- **Junior Translator & Senior Translator of Rajbhasha cadre who will appear SAS examination on a future date.**
 - i) Such Rajbhasha cadre official shall be permitted to choose any stream of SAS i.e. Civil Accounts, Civil Audit, Railway Audit, Defense Audit, Commercial Audit and Post and Telecommunication Audit even though the official is not presently posted in the offices of the stream he/she opted.

- ii) On passing the SAS Examination, the official shall be considered for appointment in AAO cadre in an office in the chosen stream. The official shall apply on deputation cum absorption basis, as per existing policy as applicable in case of SAS (Civil Accounts) passed official of A&E office on passing the SAS (Civil Audit) Examination.
- iii) The seniority of official mentioned at Sl. No i & ii above, who apply for appointment on deputation cum absorption basis as AAO shall be fixed below the promoted eligible departmental candidates (AAOs).

Incentive Examination

The following officers are eligible to appear the Incentive Examination September 2018

1. Those Assistant Accounts Officers / Assistant Accounts Officer (RT) in A&E offices, who have put in one year continuous service in the grade as on 01.09.2018.
2. Those Divisional Accounts officers Grade-I (DAO- Grade-I) who have put in one year continuous service in the grade as on 01.09.2018.
3. All Sr. Accounts Officer's / Accounts Officers / Senior Divisional Accounts Officer (Sr. DAO).

CPD –I Test

The following officers are eligible to appear the CPD-I Examination September 2018.

1. All Sr. AOs and AOs are eligible to take the first CPD test.
2. All AAOs including AAO (RT) would be eligible to appear in the first CPD test after completion of four years; continuous service in the grade as on the 1st of September 2018.
3. All Senior Divisional Accounts Officers in Pay Band-3 (Rs 15600-39100) with Grade Pay of ₹ 5400 are eligible to appear in the first CPD-I Examination.
4. Divisional Accounts Officer Grade-I in the Pay Band-2 (9300-34800) with Grade Pay of ₹ 4800 are eligible to appear in the first CPD-I test after completion of four years of continuous service in the grade as on 1st of September 2018.

CPD –II Test

The following officers are eligible to appear the CPD-II Examination September 2018.

All successful candidates of CDP-I Examination, who have passed the CPD-I (Main) Examination held in August 2014.

In view of the above, all eligible officers / officials of the Office of the Principal Accountant General (A&E), Odisha, Bhubaneswar including Branch Office at Puri intending to appear at the above examinations in September 2018 may submit their application, duly filled in, in the prescribed proforma available in Admn.I section latest by **17.08.2018**. Applications received after due date or in incomplete shape will be rejected.

However, candidates who come out successful in the ensuring Preliminary Test for appearing the SAS (Civil Accounts) Main Examination 2018 scheduled to be held on 24.07.2018 may apply for fresh registration within 1 week from the date of declaration of Preliminary Test for SAS (Civil Accounts) Main Examination 2018 results or 17.08.2018 whichever is later.

Sd/-

Deputy Accountant General (Admn)

Copy for information and necessary action to:-

- ✓ 1. Sr. DAG (A/cs & VLC) / DAG (Pension) / DAG (Funds.) / DAG (Works A/cs) Puri
2. Branch Officer in charge-TM / FM / PM / IAD / Book / Budget / AA / Admn.II / OE / Record / PAO with request to circulate amongst all concerned. BO (TM) is requested to circulate among the staff who are on TI party.
3. Branch Officer, Admn, O/o A G (G&SSA), Odisha, Bhubaneswar with a request to circulate amongst staff of this office on deputation.
4. Branch Officer, WME, O/o Pr. AG (A&E), Odisha, Puri Branch Office, Puri with a request to circulate among the staff of branch office and among the DA, DAO & Sr. DAO. Further, the applications of all the eligible officials may be scrutinized and forwarded to Main Office for consideration. Email ID – braepuri@cag.gov.in
5. Steno Grade-I to DAG (Admn.).
6. The Assistant CCA, O/o the Controller of Communication Accounts, Odisha Telecom Circle, 4th Floor, CPMG Building, Bhubaneswar 751001. The officials of this office on deputation may be intimated accordingly.
7. The Deputy Director, O/o the Director of Accounts (Postal), Mahanadi Vihar, Cuttack-753004. The officials of this office on deputation may be intimated accordingly.
8. Deputation seat of Admn.I section to circulate among the officials on deputation.
9. The Deputy Accountant General (Admn), O/o A.G (A&E), Punjab, Sector-17-E, Chandigarh-160017. Sri Dinesh Maan, Sr. Acct. who is now on deputation from this office may be intimated.(FAX-01722702286).
10. The Deputy Accountant General (Admn), O/o A.G (A&E), Haryana, Lekha Bhawan, Plot Nos. 4 & 5, Sector-33-B, Chandigarh-160020. Sri Gurbaksh Singh, Sr. Acct. who is now on deputation from this office may please be intimated. (FAX-0172-2603824).
11. The Deputy Accountant General (Admn), O/o the Accountant General (Audit), Chhatisgarh, Raipur with a request to intimate Sri Sagar Ghatge, SA who is on deputation from this office.(FAX-0771-2582505). Email-agauchhattishgarh@cag.gov.in
12. The Sr. Deputy Accountant General (Admn), O/o the Principal Accountant General (Audit), Haryana, Plot No-5, Kadshin Marg, Sector-33, Chandigarh-160020 with a request to intimate Sri Paramjeet, DEO, Manish, DEO and Vikash, DEO who are on deputation from this office.(FAX-0172-2610488 & 0172-2607732). agauharyana@cag.gov.in.
13. The Dy. Accountant General (Admn), O/o the Pr. Accountant General (A&E), Andhra Pradesh, with a request to intimate Ms Neela Suswetha, SA. who is on deputation from this office. (FAX-040-23232441) and Email-agaandhrapradesh@cag.gov.in
14. The Sr. Administrative Officer, O/o the Director NSTL, Vigyan Nagar, Vishakapatnam-530027. (FAX-0891-2559464. Email admin.dept@nstl.drdo.in)
15. Notice Board.


Accounts Officer (Admn)

**FORM OF APPLICATION FOR CONTINUOUS PROFESSIONAL DEVELOPMENT
TESTS I & II FOR SAS PASSED GAZETTED GROUP B OFFICERS**

Sr.AO/AO/AAO/ Sr. DAOs/ DAO Grade-I

(Submit one latest passport size photograph duly signed across taken not before 1st June 2018.)

Candidates profile:

1.	Name of the candidate (in block letters):	:	
2	Father's name	:	
3	Date of Birth	:	
4	Educational Qualification	:	
5	Gender	:	MALE / FEMALE
6	Office Code	:	152
7	Location/ Centre	:	Bhubaneswar
8	Medium of answering the paper	:	English/Hindi
9	Year of passing SOG/ SAS Examination		
10	Whether passed SOG Examination on or after 2001	:	(Yes/ No)
11	If yes, Index No under which appear	:	Index No:
		:	Year:
12	Whether already appeared CPD-I Examination previously?	:	YES / NO
13	If yes, please give the following details	:	
	Index No	Year	Papers in which secured exemption
14	Employee ID No	:	
15	E-mail ID	:	
16	Telephone/ Mobile	:	
17	Category	:	GEN / OBC / SC / ST
18	Present Designation	:	Sr. AOs / AOs / AAOs/ Sr. DAOs/ DAOs Grade-I
19	Date from which officiating in the present cadre.	:	
20	Length of service in the present cadre as on 01.09.2018		
21	Gradation List -2018 Sl.No / Page No	:	
22	Month / Year of passing CPD-I Test		
23	Signature of the candidate & date	:	

Note: All application of Branch Office Puri including that of Sr. DAO and DAO Gr-I are to be scrutinized by Deputy Accountant General (Works Accounts), Puri before forwarding it to Main Office along with the following certificate for online registration.

Certified that the information furnished by the candidate, is verified and found to be correct.

Accounts Officer (WME), Puri.

FORM OF APPLICATION FOR INCENTIVE EXAMINATION FOR Sr.AO/AO/AAOs**(Submit one latest passport size photograph duly signed across taken not before 1st June 2018.)****Candidates profile:**

1.	Name of the candidate (in block letters):	:
2	Father's name	:
3	Date of Birth	:
4	Educational Qualification	
5	Gender	:MALE / FEMALE
6	Office Code	:152
7	Location/ Centre	:Bhubaneswar
8	Medium of answering the paper	:English/Hindi
9	Year of passing SOG/ SAS Examination	
10	Whether passed SOG Examination on or after 2001	:(Yes/ No)
11	If yes, Index No under which appear	:Index No: _____ Year: _____
12	Whether appeared in Incentive Examination previously?	:YES / NO
13	If yes, please give the following details	:
	Index No	Year
		Papers in which secured exemption
14	Employee ID No	:
15	E-mail ID	:
16	Telephone/ Mobile	:
17	Category	:GEN / OBC / SC / ST
18	Present Designation	:Sr. AOs / AOs / AAOs
19	Date from which officiating in the present cadre	:
20.	Date of promotion as AAO / AAO (RT)	
21	Gradation List 2018 Sl.No / Page No	:
22	Signature of Candidate & date.	

Note: All application of Branch Office Puri are to be scrutinized by Deputy Accountant General (Works Accounts), Puri before forwarding it to Main Office for online registration.

Certified that the information furnished by the candidates is verified and found to be correct.

Accounts Officer (WME), Puri.

**FORM OF APPLICATION FOR SUBORDINATE AUDIT/ ACCOUNTS SERVICE EXAMINATIONS
(CIVIL ACCOUNTS / AUDIT) - GROUP-I,II ,BOTH).**

(Submit one latest passport size photograph duly signed across taken not before 1st June 2018)

Candidates profile:-

1.	Name of the candidate (in block letters):	:
2	Father's name	:
3	Date of Birth	:
4	Date of joining _____	Cadre of Joining _____
5	Designation	:
6	Date of confirmation as _____	Date: _____
7	Educational Qualification	
8	Gender	MALE / FEMALE
9	Category / Community	SC / ST / OBC / GENERAL
10	Office Code	152
11	Location/ Centre	BHUBANESWAR
12	Medium of answering the paper other than PC1 & PC4	ENGLISH / HINDI
13	Medium of answering the PC1 paper.	ENGLISH / HINDI
14	Medium of answering the PC4 paper.	ENGLISH / HINDI
15	Branch under which intend to appear	SAS (CIVIL AUDIT / CIVIL ACCOUNTS)
16	Which group to appear	(Group-I / Group-II / Both)
17	Whether already exempted in any papers of erstwhile SOGE/ SAS/	YES / NO
18	If yes, please give the following details	
	Stream	Index No
	CIVIL AUDIT / CIVIL ACCOUNTS	
	Year	Papers in which secured exemption
19	Employee ID No	
20	E-mail ID	
21	Telephone/ Mobile	
22	Date from officiating in the present cadre	
23	Gradation List 2018 Sl.No/Page No.	
24	Signature of the candidate & Date	

RECOMMENDATION OF THE SECTIONAL HEAD

1	Regularity in attendance	
2	Character	
3	Energy	
4	Business aptitude	
5	Aptitude to work as AAO	
6	Prospect of passing	
7	General remarks	

**Full dated signature of the AAO/ Supervisor
Section:-**

Recommendation of Branch Officer:-

**Signature of the Branch Officer
Date**