

**OFFICE OF THE ACCOUNTANT GENERAL(Audit-I)  
ODISHA, BHUBANESWAR.**

**CIRCULAR**

**Sub: Timely submission of LTC claims.**

Attention is invited to the provisions contained in Rules -14(Forfeiture of LTC claims) of CCS(LTC) Rule 1988 wherein it has been provided that in case advance is not drawn, the claim can be preferred within 90 days after completion of return journey. In pursuance of C&AG's Inspection Party's observations made during October 2019 **claims relating to LTC claim may also be preferred within 60 days after completion of return journey** like TA claims where no advance is drawn as provided in Rule 292 of GFR 2017. In case advance is drawn, the same is to be preferred within 30 days after completion of return journey and **the copy of train/flight ticket must be furnished to OE(Au-I) section within 10 days of drawal of advance** irrespective of date of commencement of journey as stipulated in Rule 15(v) of CCS (LTC Rules) 1988.

Sd/-  
**Deputy Accountant General(Admn)**

Memo No.OE(Au-I)/14/LTC/2020-21/123

Dated: 11-09-2020

Copy forwarded to:

1. Secy to AG(Au-I)
2. PA to Sr.DAG(AMG-IV), DAG-Admn/AMG-I/AMG-II/AMG-III/AMG-V
3. Sr.AO/Report(M) & ECPA/Admn/AMG-I/AMG-II/AMG-III/AMG-IV&V/OM/Trg& Exam/ITA/Hindi Cell/Welfare <sup>DA group</sup> <sub>1/2</sub>. It is requested to bring circular to the notice of the officers/officials working in their groups including field parties.
4. Spare copy.

*Beypada Mohanty*  
11/9/2020  
**Sr.Audit Officer/OE(Au-I)**