

**OFFICE OF THE ACCOUNTANT GENERAL
(GENERAL & SOCIAL SECTOR AUDIT)
ODISHA: BHUBANESWAR**

OOC NO:452

Dated: 20.08.2015

Sub: - Departmental Quarterly Skill Test in Computer for the serving Clerks/12th Standard passed MTS to be held in September, 2015

The Departmental Skill Test in computer for the serving Clerks and 12th Standard passed Multi-Tasking Staff will be held in the Month of September, 2015.

Serving clerks who have not yet passed the skill test (previously termed as Type Test) in computer and 12th Standard passed MTS who intend to appear in the Limited Departmental Competitive Examination for promotion as Clerk may submit their applications to the Examination (G&SSA) Section of the O/o the Accountant General (G&SSA), Odisha, Bhubaneswar on or before **28.08.2015**. Applications received after due date will not be entertained under any circumstances.

Serving clerks (except direct recruit clerks) may note that passing of type test is mandatory & failing which they would not earn any increment nor become eligible for promotion to the post of Auditor. Passing the skill Test, inter-alia, is also a pre-condition for eligibility to appear in other Departmental Examination including the SAS Examination.

12th Standard passed Multi-Tasking Staff may note that if they pass the above test and qualify in the Limited Departmental Competitive Exam., they will be promoted first even though they are junior in the cadre. Those, who fail in the above test, or fail to appear in the said test but qualify only in the Limited Department competitive Examination, will be promoted later even though they are senior in the cadre.

Applicants may collect application form from the Trg& Exam section (G&SSA).

Sd/-

Audit Officer/Exam. (G&SSA)

Memo- No-Trg& Exam. (G&SSA)/T.T. /15-16/61

Date: 20.08.2015

Copy forwarded for information and necessary action to:-

1. DAG/Admn. O/o AG (G&SSA)&PrAG(E&RSA)&DD(CRA)
2. . DAG (ES-II), Puri
3. Secy. To (G&SSA)/Pr. AG (E&RSA).
4. Sr. AO. /GSA/SS-I/SS-II/SS-III Hqrs. for circulation & necessary action
5. Sr. A.O /FINAT for circulation in all section among all sections of FAA
6. Sr. A.O./Admn. /OE (G&SSA)/ Record (G&SSA), I-II/ Report (Main) /ECPA /Estate / Hindi Cell/ Vigilance Cell/ Trg. (G&SSA) / ITA Section / Report (G&SSA)/.
7. BO/ Admn (E&RSA)/ES-I/RCA// OE/ Record (E&RSA)/ES-II,Puri
8. BO/DD (CRA).
9. AAO/Hindi Cell with the request to translate the OOC In Hindi
10. Con. Asst.
11. Notice Board. Of O/o the Pr. (. A.G./G&SSA) & Pr. A.G. (E&RSA)& DD(CRA)

Sd/-
Audit Officer /Exam. (G&SSA)

FORM OF APPLICATION FOR
DEPARTMENTAL SKILL TEST IN COMPUTER SEPTEMBER-2015

01. Name of the Applicant.
02. Designation
03. SL. No. of Gradation list of March, 2014
04. Date of Joining/promotion:
05. Name of the Office/Section
06. Signature of the Applicant.
07. Recommendation of AAO

